

Field Setup				
G11 - Non-capital purchases (including any GST)				
X	Code	Rate	Description	Amount
	CAP	10.0%	Capital Acquisitions	
X	GST	10.0%	Goods & Services Tax	\$2,247.41
X	FRE	0.0%	GST Free	\$168.96
	N-T	0.0%	Not Reportable	
	PRI	0.0%	Private & Non Deductible	
X	ABN	-46.5%	No ABN Withholding	\$700.00

Copyright MYOB Technology Pty Ltd. Used with permission.



Have a look at the purchases section of the BAS shown below.

GST amounts the ATO owes you from purchases			
G10	Capital purchases (including any GST)	G10 \$	880 Setup
G11	Non-capital purchases (including any GST)	G11 \$	3,116 Setup
G12	G10 + G11	G12 \$	3,996
G13	Purchases for making input taxed sales	G13 \$	Setup
G14	Purchases without GST in the price	G14 \$	868 Setup
G15	Estimated purchases for private use or not income tax deductible	G15 \$	Setup
G16	G13 + G14 + G15	G16 \$	868
G17	Total purchases subject to GST (G12 minus G16)	G17 \$	3,128
G18	Adjustments (if applicable)	G18 \$	
G19	Total purchases subject to GST after adjustments (G17 + G18)	G19 \$	3,128
G20	GST on purchases (G19 divided by eleven)	G20 \$	284

Copyright MYOB Technology Pty Ltd. Used with permission.



Press the [**GST worksheet**] tab.

MYOB BASlink - Business Activity Statement - Monthly BAS	
File Reports Help	
GST worksheet	
Front sheet	Back sheet
GST worksheet for BAS	
Calculation worksheet	Tax period: 1 Sep 2008 to 30 Sep 2008
	Name: Albert's Shoe Store
Do not lodge the worksheet with your BAS We recommend you file it with a copy of the BAS to which it relates	
GST amounts you owe the ATO from sales	
G1 Total sales (including any GST)	G1 \$ 2,850 Setup

Copyright MYOB Technology Pty Ltd. Used with permission.



Examine the screens on the next two pages.

GST worksheet

Front sheet

Back sheet

G

Monthly BAS 3

Albert's Shoe Store
24 Gilbert Street
Melbourne
Victoria 3000

**Business Activity Statement
September 2008**

Document ID

ABN

Form due on

Payment due on

GST accounting method

Contact phone number

- When completing this form
- use a BLACK pen only (to help with processing)
 - leave boxes blank if not applicable (do not use N/A, NIL)
 - show whole dollars only (do not show cents)
 - do not use symbols such as +, -, /, \$

**Goods and services tax (GST)
for the MONTH from 1 Sep 2008 to 30 Sep 2008**

Total sales **G1** \$

Does the amount at G1 include GST?
(indicate with an x) Yes No

Export sales **G2** \$

Other GST-free sales **G3** \$

Capital purchases **G10** \$

Non-capital purchases **G11** \$

Go to summary over the page to report GST on sales at 1A and GST on purchases at 1B

**PAYG income tax instalment
No obligation for this period**

Complete 1 or 2 (indicate one choice with an X)

Option 1: Pay a PAYG instalment amount

ATO instalment amount **T7** \$

Write this amount at 5A in summary over the page
OR if varying this amount, complete T8, T9, T4

Estimated tax for the year **T8** \$

Varied amount for the quarter **T9** \$

Write the T9 amount at 5A in summary over the page

Reason code for variation **T4**

OR

Option 2: Calculate PAYG instalment using income x rate

PAYG instalment income **T1** \$

Commissioner's rate **T2** %

OR
New varied rate **T3** %

T1 x T2 (or x T3) **T11** \$

Write the T11 amount at 5A in summary over the page

Reason code for variation **T4**